

Community
College
of Philadelphia
The Path to Possibilities™

MEETING OF THE BOARD OF TRUSTEES
Thursday, September 12, 2013– 3:00 p.m.
Isadore A. Shrager Boardroom – M2-01

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Community College of Philadelphia

The Path to Possibilities™

MEETING OF THE BOARD OF TRUSTEES

AGENDA

Thursday, September 12, 2013 – 3:00 p.m.

Isadore A. Shrager Boardroom, M2-1

- (1) Executive Session
- (2) Consent Agenda
 - (a) Proceedings and Minutes of Decisions and Resolutions
Meeting of July 17, 2013
 - (b) Gifts and Grants
- (3) Election of Board Officers 2013-14 (A)
- (4) Ratification of Collective Bargaining Agreements (A)
- (5) Approval of Separation Agreement (A)
- (6) Selection of Executive Search Firm (A)
- (7) Report of the Chair
- (8) Foundation Report
- (9) Report of the Interim President
- (10) New Business
- (11) Next Meeting: Thursday, October 3, 2013 – 3:00 p.m.
Isadore A. Shrager Boardroom, M2-1

Future Committee Meetings:

Student Outcomes: Thursday, September 12, 2013
1:30 p.m. – M2-34

Business Affairs: Wednesday, September 25, 2013
9:00 a.m. – Isadore A. Shrager Boardroom, M2-1

Upcoming Events

Gilroy Roberts Exhibition

Grand Opening, Tuesday, September 10, 2013
6:00 p.m. – 9:00 p.m. Mint Building Rotunda

Robert S. King Scholarship Reception

Thursday, September 12, 2013
5:00 p.m. – Center for Business and Industry, C2-5

44th Annual ACCT Leadership Congress

October 2-5, 2013
Seattle, WA

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COMMUNITY COLLEGE OF PHILADELPHIA
Proceedings of the Meeting of the Board of Trustees
Wednesday, July 17, 2013 – 3:00 p.m.

Present: Mr. Bergheiser, presiding; Ms. Biemiller, Mr. Edwards, Ms. Hernández Vélez, Ms. Horstmann, Mr. Johnson, Mr. Lassiter, Dr. Rényi, Representative Roebuck, Ms. Sparandara, Ms. Tsai, Ms. Vieira, Mr. White, Dr. Gay, Ms. Bauer, Ms. Brown-Sow, Mr. Brown, Ms. DiGregorio, Ms. Garfinkle Weitz, Dr. Hirsch, and Ms. Ray

(1) Executive Session

The Executive Session was devoted to a discussion of personnel matters.

(2) Consent Agenda

Mr. Bergheiser asked for approval of the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions
Meeting of June 6, 2013
- (b) Gifts and Grants
- (c) 2013-14 Property and Casualty Insurance Renewal Program
- (d) Garage RFP

Mr. Bergheiser requested Mr. White, chair of the Business Affairs Committee, to discuss the following two items on the Consent Agenda: the 2013-14 Property and Casualty Insurance Renewal Program and the Garage RFP.

Mr. White reported that the Business Affairs Committee had reviewed the 2013-14 property and casualty insurance renewal. He stated that the College's broker marketed the College's insurance program, and that quotes were evaluated by staff and the Business Affairs Committee. Mr. White stated that the Committee approved the recommendation that the 2013-14 insurance program with a total cost, including broker fee, of \$921,130 be approved.

Mr. White reported that staff had completed an RFP process for the management of the College's main parking garage. He stated that major goals for the change in garage managers are to enhance revenues, have an operator take more ownership of garage maintenance, and offer improved customer service. Mr. White stated that based on the criteria in the RFP, staff had recommended to the Business Affairs Committee that the College enter into a three-year management contract with LAZ for the management of the 17th Street parking garage for an annual management fee of \$18,000 effective August 26, 2013 with two annual option years following the initial three-year contract.

After discussion, Mr. Lassiter moved, with Dr. Rényi seconding, that the Board approve the Consent Agenda. The motion carried unanimously.

(3) Approval of Interim College President

Mr. Bergheiser asked for a motion on discussions held in Executive Session regarding the appointment of Dr. Judith Gay as Interim President.

Mr. Edwards moved, with Ms. Viera seconding, that the Board approve Dr. Judith Gay as Interim President effective September 6, 2013. The motion carried unanimously.

Mr. Bergheiser stated that the Board was looking forward to working in partnership with Dr. Gay during the transition period.

Dr. Gay thanked the Board for their confidence. She stated that she is committed to the mission and the Institution, and looked forward to working with the Board, faculty, and staff through the transition period.

(4) Report of the Chair

(4a) September 2013 Board of Trustees Meeting

Mr. Bergheiser stated that the September 5, 2013 Board of Trustees meeting falls on the Rosh Hashanah holiday. He stated that he would like to move the meeting to Thursday, September 12, 2013 at 3:00 p.m. Mr. Bergheiser stated that the President's Office will follow up with an email regarding the change.

(5) Foundation Report

Ms. Ray reported that overall, fundraising for FY 2012-13 closed with nearly \$3 million in private gifts and \$6.5 million in public grants. Ms. Ray stated that Institutional Advancement activities this year focused on capacity building, campaign stewardship, and long-range strategic planning. She stated that target strategies were designed to engage a larger and more diverse pool of potential donors.

Ms. Ray stated that dramatic increase in support was realized from corporations: 82 companies from the region contributed in FY 2013 compared to 48 in FY 2012, and the number of friends contributing was the most ever in the College's history increasing by 47% over FY 2012.

Ms. Ray reported that the Foundation provided more than \$3.9 million to the College in support of programs, scholarships, and capital expenses.

Ms. Ray reviewed Institutional Advancement's primary objectives for FY 2014. She stated that the Foundation Board will begin the process of preparing for a much larger and more robust comprehensive campaign.

Ms. Ray reported that on June 20, 2013, the Foundation hosted its first Mint Society reception at the Fairmont Waterworks. The Mint Society includes individuals, foundations, and corporations who have contributed \$1,000 or more in one fiscal year. She stated that this year's event was attended by more than 100 people. Ms. Ray stated that this fall the Foundation will host its first Gold Society event to honor those people who have contributed for three consecutive years or more.

Ms. Ray reported that the 16th Annual Golf Classic will be held on Monday, July 29, 2013 at Commonwealth National Country Club in Horsham, PA. She stated that to date, 112 golfers are committed and are working hard to secure 4 more foursomes, which will sell out the event.

(6) New Business

There was no new business discussed.

(7) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, August 8, 2013 at 3:00 p.m. in the Isadore A. Shrager Boardroom, M2-01.

The meeting adjourned at 10:55 a.m.

At this point in the meeting, the Board reconvened in Executive Session.

COMMUNITY COLLEGE OF PHILADELPHIA
Meeting of the Board of Trustees
Wednesday, July 17, 2013 – 3:00 p.m.
MINUTES OF DECISIONS AND RESOLUTIONS

Present: Mr. Bergheiser, presiding; Ms. Biemiller, Mr. Edwards, Ms. Hernández Vélez, Ms. Horstmann, Mr. Johnson, Mr. Lassiter, Dr. Rényi, Representative Roebuck, Ms. Sparandara, Ms. Tsai, Ms. Vieira, Mr. White, Dr. Gay, Ms. Bauer, Ms. Brown-Sow, Mr. Brown, Ms. DiGregorio, Ms. Garfinkle Weitz, Dr. Hirsch, and Ms. Ray

(1) Executive Session

The Executive Session was devoted to a discussion of personnel matters.

(2) Consent Agenda

The Board approved the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions
Meeting of June 6, 2013
- (b) Gifts and Grants
- (c) 2013-14 Property and Casualty Insurance Renewal Program
- (d) Garage RFP

(3) Approval of Interim College President

The Board approved the appointment of Dr. Judith Gay as Interim President.

(4) Report of the Chair

(4a) September 2013 Board of Trustees Meeting

The Board agreed that the September 5, 2013 Board of Trustees meeting will be rescheduled for Thursday, September 12, 2013 at 3:00 p.m. due to the Rosh Hashanah holiday.

(5) Foundation Report

Ms. Ray reviewed fundraising activities for FY 2012-13.

Ms. Ray reviewed Institutional Advancement's primary objectives for fiscal year 2014.

The Foundation hosted its first Mint Society reception at the Fairmont Waterworks on June 20, 2013.

The Foundation's 16th Annual Golf Classic will be held on July 29, 2013 at Commonwealth National Golf Club in Horsham, PA.

(6) New Business

There was no new business discussed.

(7) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, August 8, 2013 at 3:00 p.m. in the Isadore A. Shrager Boardroom, M2-01.

The meeting adjourned at 10:55 a.m.

At this point in the meeting, the Board reconvened in Executive Session.

Community College of Philadelphia
Office of Institutional Advancement
Record of Grants and Gifts
for the September 2013 Meeting of the Board of Trustees

Summary by Grant Type:

	Current Month	Fiscal
		Year-to-Date
Government/Public Grants		
Federal	\$546,472	\$546,472
State	\$1,591,006	\$1,591,006
Local		
Private Grants		
Corporation		
Foundation	\$103,674	\$121,899
Organization		
Grant Total	\$2,241,152	\$2,259,377

GIFTS

Summary by Gift Type:

Gifts to the Foundation (\$5,000+)	Amount	Purpose
The Charitas Foundation	\$5,000	Scholarship
Independence Blue Cross	\$15,000	Golf Tournament Sponsor
The Pincus Family Foundation	\$11,250	Scholarship
Gifts In-Kind		
Palmer Biezup & Henderson LLP	\$12,000	Books

COMMUNITY COLLEGE OF PHILADELPHIA
Office of Institutional Advancement
Monthly Summary of Grants and Gifts
for the September 2013
Meeting of the Board of Trustees

Federal Grants

The U.S. Department of Education has funded year four of the five-year Student Support Services (TRIO Program) grant for \$243,641. The total award for the five-year grant is expected to be \$1,280,214. This is the College's fourth TRIO Student Support Services (SSS) grant and reflects the growth of a new cohort of students with a growing need for more intense and comprehensive services. This grant will enable the College to address the needs of an increasing population of disadvantaged students, serving 225 on an annual basis. The program will achieve the goals of the SSS program which are to: 1) significantly increase college retention and graduation rates for eligible students; 2) increase the transfer rates of eligible students from two-year to four-year institutions; and, 3) foster an institutional climate supportive of the success of low-income and first generation college students and individuals with disabilities.

The U.S. Department of Education has funded year two of the five-year Upward Bound (TRIO Program) grant for \$277,831. The total award for the five-year grant is expected to be \$1,450,483. This is the College's fourth TRIO Upward Bound grant. The Upward Bound program will provide 66 eligible secondary students annually with the academic skills and motivation necessary for persistence and completion of secondary and postsecondary education. The College will partner with four persistently low achieving target high schools in the School District of Philadelphia: Edison-Fareira, Benjamin Franklin, Germantown, and South Philadelphia.

The U.S. Department of Transportation has funded the Dwight David Eisenhower Community College Fellowship Program grant for \$25,000. The objective of the Program is to attract qualified students to the fields of transportation and research, and advance transportation workforce development. Funding will provide tuition and/or stipends for five full-time students interested in pursuing a career or furthering their education in the transportation industry. The Fellowship pays part of the students' tuition and facilitates a transportation research project.

State Grants

The Pennsylvania Department of Education has funded the Perkins Postsecondary Local Plan grant for \$1,156,997 for fiscal year 2013-2014. The goal of the grant is to develop more fully the academic, career and technical skills of students enrolled in career and technical education programs.

The Pennsylvania Department of Public Welfare has funded the KEYS (Keystone Education Yields Success) grant for fiscal year 2013-2014 for \$434,009. The College's KEYS program will provide TANF recipients, who are students at the College, with assistance to foster their academic success. KEYS offers these students academic supports including developmental courses, study and life skills workshops, career exploration, tutoring, mentoring and resource development.

Foundation Grant

The Hearst Foundations (subcontracted through the National League for Nursing) has funded year three of the three-year Integrating Geriatrics into Nursing Education grant for \$103,674 for fiscal year 2013-2014. The total award for the three-year grant is \$277,151. This project will expand dissemination of the NLN Advancing Care Excellence for Seniors (ACES) Essential Nursing Actions. ACES Essential Nursing Actions were created as a guide for faculty to strengthen geriatrics in the undergraduate nursing education curriculum in both associate's and bachelor's degree nursing programs. Through this project, the NLN and CCP will conduct 24 one-day state-wide workshops reaching nursing faculty in at least 20 states. Faculty will learn the essential content and methods for teaching geriatrics and will be introduced to geriatric tools, resources, and simulations. Each workshop will be followed by two 1½-hour webinars, and then a pre-Summit session at the annual NLN Education Summit to expand teaching methods and curriculum strategies. Over the life of the project, at least 2,200 faculty in undergraduate (associate's and bachelor's degree) nursing programs will learn how to teach geriatrics through their participation in *Integrating Geriatrics into Nursing Education*.