



MEETING OF THE BOARD OF TRUSTEES  
Thursday, May 5, 2011 – 3:00 p.m.  
Isadore A. Shrager Boardroom

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Community  
College  
*of* Philadelphia  
*The Path to Possibilities™*

MEETING OF THE BOARD OF TRUSTEES

AGENDA

Thursday, May 5, 2011 – 3:00 p.m.

Isadore A. Shrager Boardroom

- (1) Consent Agenda
  - (a) Proceedings and Minutes of Decisions and Resolutions  
Meeting of April 7, 2011
  - (b) Gifts and Grants
- (2) Nominating Committee for Board Officers
- (3) Report of the Chair
- (4) Foundation Report
- (5) Report of the President
  - (a) Resolution in Support of Maintaining State Core Funding (A)
- (6) New Business

Next Meeting: Thursday, June 2, 2011  
3:00 p.m. – Isadore A. Shrager Boardroom M2-1

Future Committee Meetings:

Student Outcomes	Thursday, May 5, 2011 3:00 p.m. – Room M2-34
Business Affairs	Wednesday, May 25, 2011 9:00 a.m. – Isadore A. Shrager Boardroom

Upcoming Events:

Nurses Pinning	Friday, May 6, 2011 10:00 a.m. – Gymnasium
Academic Awards & Reception	Friday, May 6, 2011 6:00 p.m. – Bonnell Large Auditorium – BG-10
Commencement	Saturday, May 7, 2011 10:00 a.m. – Liacouras Center
Classified/Confidential Luncheon	Wednesday, May 11, 2011 12:00 noon – Bonnell Cafeteria
Pathways Awards Breakfast	Tuesday, June 7, 2011 8:00 a.m. – Union League
Diagnostic Medical Imaging Pinning Ceremony	Thursday, June 16, 2011 7:00 p.m. – Bonnell Large Auditorium – BG-10
Dental Hygiene Pinning Ceremony	Thursday, June 23, 2011 6:00 p.m. – S2-19 Great Hall
PA Commission for Community Colleges – All-Trustee Assembly	September 22-23, 2011 Hershey Lodge – Harrisburg, PA
Foundation Annual Golf Tournament	Monday, October 3, 2011 11:30 a.m. – Torresdale Frankford Country Club
40th Annual ACCT Leadership Congress	October 12-15, 2011 Dallas, TX

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COMMUNITY COLLEGE OF PHILADELPHIA  
Proceedings of the Meeting of the Board of Trustees  
Thursday, April 7, 2011 – 3:00 p.m.

Present: Ms. Fernandez, presiding; Mr. Bergheiser, Mr. Blatstein, Ms. Hernández-Vélez, Ms. Holland, Mr. Honickman, Mr. Johnson, Mr. Lassiter, Representative Roebuck, Ms. Sumners Rush, Mr. Wetzel, Mr. White, Dr. Curtis, Ms. Bauer, Ms. Brown-Sow, Ms. DiGregorio, Ms. Garfinkle-Weitz, Dr. Gay, Dr. Hawk, Dr. Hirsch, and Ms. Ray

(1) Executive Session

The Executive Session was devoted to a discussion of strategies related to the negotiations of collective bargaining agreements.

(2) Consent Agenda – Board of Trustees

Ms. Fernandez asked for a motion on the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions  
of the Joint Meeting of March 3, 2011
- (b) Gifts and Grants
- (c) Promotions
- (d) Paralegal Studies Program Audit
- (e) Revision to Guidelines for the Use of Student Activities Fund Policy
- (f) TIAA-CREF Investment Option
- (g) Change Order – Pavilion Building-Main Campus Project
- (h) 2009-10 A-133 Audit Report

Ms. Sumners Rush moved, with Ms. Holland seconding, that the Board approve the Consent Agenda. The motion carried unanimously.

(3) Report of the Chair

(3a) Nominating Committee for Board Officers

Ms. Fernandez stated that the Chair of the Board appoints a Nominating Committee for Board Officers. For the benefit of the new members of the Board, Ms. Fernandez stated that in 2007, the Board approved the following procedure for the annual Board Officers' election:

- (1) A Nominating Committee will be established and individuals running for office cannot be members of the Committee;
- (2) Nominations must be made at the June meeting and no nominations will be accepted after the close of the June meeting;
- (3) Where there are multiple candidates for an office, the Nominating Committee will interview candidates and make recommendations for Board officers; and
- (4) Where there are multiple candidates for an office, the Nominating Committee will be charged with requesting all candidates to make presentations to the full Board at the September Board meeting. Voting will take place by secret ballot.

Ms. Fernandez appointed the following Board members to the Nominating Committee for Board Officers: Ms. Cunningham, chair; Ms. Hernández Vélez, and Mr. Lassiter.

(3b) Trustee Orientation

Ms. Fernandez reported that the new Trustees Orientation took place on March 15, 2011. Mr. Blatstein, Mr. Lassiter, and Ms. Vieira participated. Mr. Johnson's orientation took place on April 6, 2011.

(3c) Commission for Community Colleges Annual Meeting  
April 4-5, 2011, Harrisburg

Ms. Fernandez reported that the Commission for Community Colleges Annual Meeting took place in Harrisburg on April 4-5, 2011. She stated that she, Dr. Curtis, Ms. Brown-Sow, and other College staff attended. Ms. Fernandez stated that the All-Pennsylvania Academic Team dinner and awards Ceremony took place on April 4. Ms. Julianne Lewis, CCP student, represented the College on the All-Pennsylvania Academic Team. Ms. Fernandez thanked Representative Roebuck for attending.

(3d) College Budget Hearing

Ms. Fernandez stated that the College's Budget Hearing before City Council took place on Thursday, April 5, 2011. She stated that the hearing went well, and that Council was very supportive of the College. Ms. Fernandez stated that in addition to Dr. Curtis' and her testimony, two students, Ms. Enasha Tettenhlo and Mr. Carl Thompson, also testified on behalf of the College.

Ms. Fernandez stated that Lobby Day in Harrisburg took place on April 5, 2011.

(4) Foundation Report

(4a) Expanding Possibilities Campaign

Mr. Wetzel reported that as of the end of March, the Foundation is about \$400,000 from the \$10 million goal for the Expanding Possibilities Campaign.

(4b) Annual Fund

Mr. Wetzel stated that the Annual Fund has raised a total of \$94,028, nearly a 30% increase over last year. He indicated that five members of the Board of Trustees have given gifts to the Annual Fund. Mr. Wetzel stated that Annual fund dollars support the general operation of Foundation activities and are separate from gifts/pledges to the Expanding Possibilities Campaign. Mr. Wetzel stressed the importance of having full Board participation in the Annual Fund, and urged members of the Board who have yet to contribute to make their contribution by June 30, 2011.

(4c) Foundation's "Party-with-a-Purpose"

Mr. Wetzel reported that the Foundation's "Party-with-a-Purpose" initiative is in full swing. To date, the Foundation has raised nearly \$15,000 in support of the campaign through these efforts. For spring 2011, four Foundation Board members have committed to hosting a party.

(4d) Foundation Scholarship Reception

Mr. Wetzel reported that the Foundation will host a reception to recognize generous scholarship benefactors and scholarship recipients on Thursday, May 12, 2011 from 5:30 p.m. – 7:30 p.m. in the Center for Business and Industry.

(4e) Pathways Awards Breakfast

Mr. Wetzel reported that the 4<sup>th</sup> Annual Pathways Awards Breakfast is scheduled for Tuesday, June 7, 2011 from 8:00 a.m. to 9:30 a.m. at the Union League of Philadelphia. This year's recipient of the Bonnell Award is Ms. Jane G. Pepper, past president of the Pennsylvania Horticultural Society.

(4f) Foundation's Golf Tournament

The Foundation's Golf Tournament is scheduled for Monday, October 3, 2011 at Torresdale-Frankford Country Club.

(5) Report of the President

(5a) Commission for Community Colleges

Dr. Curtis reported that Board of Trustees' chairs and presidents comprise the Board of Directors of the Commission for Community Colleges. He stated that four officers of the Commission are elected for two years. Dr. Curtis stated that at the Commission's Annual Meeting, Ms. Fernandez was elected Secretary of the Commission.

(5b) Legislative Developments

Dr. Curtis reported that he and Ms. Brown-Sow had met with members of City Council and State legislators to advocate for funding for the College.

Dr. Curtis reported that the Greater Philadelphia Chamber of Commerce had organized a meeting for university and college presidents with Pennsylvania Secretary of Education, Ron Tomalis on April 1, 2011.

(5c) On-Campus Activities

Dr. Curtis reported that the Phi Theta Kappa Induction (Student Honor Society) took place on March 19, 2011. He stated that 155 students were inducted into the Honor Society. Dr. Curtis stated that the chapter is very active and competes for both regional and national awards.

Dr. Curtis reported that the Christian R. and Mary F. Lindback Lecture took place on March 31, 2011. Dr. Aram Terzian, last year's recipient of the Lindback Teaching Award, delivered a compelling lecture. Dr. Curtis stated that the Lindback Teaching Award is the highest level of acknowledgement of excellent teaching at the College.

(5d) Announcements

Dr. Curtis reported that the 2011 Student Art Exhibition is scheduled to begin today in the Rotunda. He urged members of the Board to stop by to view the exhibition, if their calendar permitted.

(5e) State Budget

Dr. Curtis reviewed the impact of lack of funding from the City and State and the implications for next year's budget. He reviewed and discussed the process staff are using to build a budget in the context of City and State funding. He stated that staff are cutting the operating budget to the bone, and freezing a number of administrative and classified positions. Dr. Curtis stated that the freezing of some positions will mean that some priorities may be

delayed. He stated that the College will continue to sustain the number one priority of student outcomes.

Dr. Curtis reviewed revenue enhancement strategies which included raising tuition and some fees, private fund raising, changes in investment strategies, increases in summer enrollments, and improved auxiliary enterprises net revenues as a result of the new and expanded spaces at both the main campus and NERC. Dr. Curtis also reviewed unknowns that could impact the budget namely Pell and collective bargaining. He noted that the reduction in funding to the State and State-related colleges and universities may present an enrollment opportunity for community colleges as well.

After discussion, Ms. Holland requested that once staff has aligned the priorities with the budget, that the Board is provided with a summary of priorities that will be delayed or eliminated.

Dr. Roebuck made some brief remarks on the State budget situation in Harrisburg.

(6) New Business

(6a) Emeritus Trustee Recommendation

Ms. Fernandez stated that the Board has always had the option of approving an emeritus designation for Trustees. She stated that this has only been done once in the history of the College for Mr. Robert King, for whom the King Scholarship Program is named. Ms. Fernandez stated that the Executive Committee was recommending to the full Board a second name for the following reasons:

- A long, established commitment to the College;
- Served as a member of the Board of Trustees from 1992-2011;
- Exceptionally strong history of contributions to the Board and the College;
- Consistent outreach efforts for funding on behalf of the College;
- Served as Chair of the Board of Trustees for six years; and
- Chaired the Business Affairs Committee for two years.

Ms. Fernandez stated that the Executive Committee was recommending that Ms. Rhonda Cohen be designated as an Emeritus Trustee.

Mr. White moved, with Ms. Hernández Vélez seconding, that the Board approve Ms. Cohen as Emeritus Trustee. The motion carried unanimously.

Mr. Wetzel stated that Ms. Cohen had been a true comprehensive Board member. He stated that during her tenure, Ms. Cohen was a solid leader across the board, and an



outstanding contributor to Board deliberations on a variety of issues. Mr. Wetzel stated that he strongly supported the designation.

Ms. Sumners Rush stated that she supported the nomination of Ms. Cohen. She stated that Ms. Cohen had been an excellent Board member and advocate on behalf of the College. She assisted the College in securing sources of revenue and dedicated a great amount of time and resources to the College. Ms. Sumners Rush stated that Ms. Cohen's service and commitment to the College were exemplary.

(7) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, May 5, 2011 at 3:00 p.m. in the Isadore A. Shrager Boardroom.

The meeting adjourned at 4:30 p.m.

COMMUNITY COLLEGE OF PHILADELPHIA  
Meeting of the Board of Trustees  
Thursday, April 7, 2011 – 3:00 p.m.  
MINUTES OF DECISIONS AND RESOLUTIONS

Present: Ms. Fernandez, presiding; Mr. Bergheiser, Mr. Blatstein, Ms. Hernández-Vélez, Ms. Holland, Mr. Honickman, Mr. Johnson, Mr. Lassiter, Representative Roebuck, Ms. Sumners Rush, Mr. Wetzel, Mr. White, Dr. Curtis, Ms. Bauer, Ms. Brown-Sow, Ms. DiGregorio, Ms. Garfinkle-Weitz, Dr. Gay, Dr. Hawk, Dr. Hirsch, and Ms. Ray

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(3b) Trustee Orientation

The new Trustees Orientation took place on March 15 and April 6, 2011.

(3c) Commission for Community Colleges Annual Meeting  
April 4-5, 2011, Harrisburg

The Commission for Community Colleges Annual Meeting took place in Harrisburg on April 4-5, 2011.

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The College's Budget Hearing before City Council took place on Thursday, April 5, 2011.

Lobby Day in Harrisburg took place on April 5, 2011.

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The meeting adjourned at 4:30 p.m.

<b>Community College of Philadelphia</b>				
<b>Office of Institutional Advancement</b>				
<b>Record of Grants and Gifts to the College</b>				
<b>May 2011</b>				
<b>SUMMARY</b>				
	<b>Prior Balance</b>	<b>Current Month</b>	<b>Year-to-Date</b>	<b>Grant Goal</b>
<b>Total Grant Dollars</b>	\$6,614,519.00	\$2,259,296.00	\$8,873,815.00	\$ 7,000,000.00
<b>Total Number of Grants</b>	39	5	44	
<b>Total Gift Dollars</b>	\$26,266.27	\$4,413.00	\$30,679.27	
<b>Total Number of Gifts</b>	11	5	16	
<b>Summary by Grant Type:</b>				
<b>Corporation</b>	7,423.00		7,423.00	
<b>Foundation</b>	402,906.00	\$148,614.00	\$551,520.00	
<b>Federal</b>	2,571,825.00	\$1,368,536.00	\$3,940,361.00	
<b>State</b>	3,469,408.00		\$3,469,408.00	
<b>Local</b>	117,957.00	\$742,146.00	\$860,103.00	
<b>Other</b>	45,000.00		\$45,000.00	
<b>GRANT TOTAL</b>	\$6,614,519.00	2,259,296.00	\$8,873,815.00	
<b>Summary by Gift Type:</b>				
	<b>Prior Balance</b>	<b>Current Month</b>	<b>Year-to-Date</b>	
<b>Gift</b>				
<b>Gift-in-Kind</b>	\$26,266.27	\$4,413.00	\$30,679.27	
<b>GIFT TOTAL</b>	26,266.27	4,413.00	\$30,679.27	

**COMMUNITY COLLEGE OF PHILADELPHIA**  
**Office of Institutional Advancement**  
**Monthly Summary of Grants and Gifts to the College**  
**May 2011**

**Federal Grant**

The U.S. Department of Labor has funded year two of the two-year Pathways out of Poverty (ARRA) grant for \$1,368,536. This grant will enable Community College of Philadelphia (the College), in collaboration with the Urban Industry Initiative (UII), Energy Coordinating Agency (ECA), Educational Data Systems, Inc. (EDSI), Pennsylvania CareerLinks Philadelphia, National Comprehensive Center for Fathers (NCCF), Local Union 502 of Ironworkers and other partners to implement the 24-month Job Ready Training Program (JRTP). The JRTP will prepare 250 unemployed workers and low-income, disadvantaged individuals (including ex-offenders and veterans) living in the urban neighborhoods of Richmond, Kensington, Upper/Lower North Philadelphia, Pennsylvania for entry-level green-collar positions in Philadelphia's green manufacturing and construction/weatherization industries.

**Foundation Grants**

The John A. Hartford Foundation has funded year three of the three-year Fostering Geriatrics in Pre-licensure Nursing Education: Phase II grant for \$145,614. This grant expands on the work in the original Fostering Geriatrics grant to develop a set of minimum standards of the knowledge, skills and attitudes required to care for older adults for pre-licensure nursing students. Grant activities include development of the standards, dissemination of the standards and professional development for faculty on implementing the standards.

The Terri Lynne Lokoff Child Care Foundation has awarded the College a grant in the amount of \$3,000 for the Terri Lynne Lokoff Child Care Foundation Scholarships for the academic year 2010-2011. This grant provides two \$1,500 scholarships for two students to pursue Early Childhood Education studies at a baccalaureate degree-granting institution.

## **Local Grants**

The School District of Philadelphia has funded the Gateway to College program grant for \$500,000 for fiscal year 2010-2011. Funding from the School District of Philadelphia will be used to support the Gateway to College program.

The School District of Philadelphia has funded the Dual Enrollment grant in the amount of \$242,146 for the academic year 2010-2011. This grant will give high school students from the School District of Philadelphia the opportunity to take a variety of college credit classes at the College with most fees (including related lab fees) waived. The College will also offer support services to the secondary students.

## **Individual Gifts**

The Estate of Joseph Reed/Daniel Reed, Executor, an employee of the College, has donated a used Toshiba Satellite a105 laptop, with a new battery to the College's Automotive Technology program.

Helen Massele, a student of the College, donated a used textbook "Applied Computer Technology: CIS 103" by Nita Rutkosky and Audrey Rutkosky Roggenkamp, valued at \$40.

Marge Niven, a faculty member of the College, donated a 1997 Subaru Legacy Brighton AWD Wagon to the College's Transportation Technologies Management Department, valued at \$4,150.

Suzanne Penn, Conservator of Paintings at the Philadelphia Museum of Art, donated the DVD "An Eakins Masterpiece Restored: Seeing the Gross Clinic Anew," to the College's Library, valued at \$25.

Jessica Yoon, a friend of the College, donated nine copies of "Rework" published by Crown Publishing Group, New York, 1<sup>st</sup> edition, 2010, on behalf of Price Waterhouse Coopers, valued at \$198.



COMMUNITY COLLEGE OF PHILADELPHIA

This is to certify that the following minute was adopted by the Board of Trustees of Community College of Philadelphia on May 5, 2011:

- WHEREAS, the community colleges are the fastest growing sector in higher education serving more than 530,000 Pennsylvanians daily;
- WHEREAS, the community colleges play a vital role in meeting workforce education and training needs in Pennsylvania, and continue to be a part of the solution to the State's economic turmoil;
- WHEREAS, the community colleges sustained a 10% reduction in funding in the Governor's proposed budget, and will have a significant impact on our institutions as we consider how to minimize the impact on students without curtailing our open access mission;
- WHEREAS, the reduction in State support comes at a time when there has been little recent State investment in the facilities and equipment at the 14 community colleges;
- WHEREAS, the community colleges are keenly aware of their important social responsibility to a diverse population, their obligation as the only educational opportunity available to much of that population, and their challenge to ensure that education provides access to economic self-sufficiency, meaningful work, and a productive life;

BE IT RESOLVED, that the Board of Trustees vigorously advocates and encourages adequate and equitable funding for the College through the restoration of the 10% reduction proposed by the Governor, and vigorously seeks, advocates, and encourages reaffirmation of the on-going commitment by the State to help the community colleges meet the higher education needs of the residents of Pennsylvania.

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Varsovia Fernandez  
Chair, Board of Trustees

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Dorothy Sumners Rush  
Secretary, Board of Trustees