

Minutes for Safety Committee Meeting

August 19, 2015

(Bold items are action items)

In Attendance: Randy Merced, Agnes Trummer, MaryAnn Yannuzzi, Jim Speiwak
Richard Haire, Mark Pino, Scott Stiener, Roberta Massuch, Kieth Bleil, Keith Skeba
Meeting called to order at 12:37pm.

1. *Introductions*, Jim Speiwak led the discussions on the safety committee purpose.
2. *Incident Review*
 - Randy went over the month's reported incidents- Not much activity.
3. *Fire Drills*
 - All went well this month. Randy explained that we had one fire drill at the Child development Center. No issues to report.
 - Randy explained that we have some issues with the Honeywell system and they are fixing errors to be completed before start of semester.
 - A copy of the year's fire drill schedule has been issued to the group.
4. *Pope Visit report*
 - Jim Spiewak gave a short review on the Pope Visit, its impact on the college and the college's response.
5. *Safety Inspections- No safety inspections conducted by the team this month.*
6. *New Business*
 - *Fire Safety Captains, Evacuation procedure, Assembly points tabled and to be discussed at the next meeting*

Next Meeting September 16, 2016
Location: TBA