

# Community College of Philadelphia

## MEETING MINUTES

Safety Committee

4/15/15

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

### Committee Members Present:

*Charles Schaffner, Susan Hauck, Harry Moore, William March, Cynthia Reid, Agnes Trummer.*

### Guest Present:

*Julian Fields (AlliedBarton)*

#### I. Call to Order

-The meeting was called to order at 12:05pm.

#### II. Attendance

#### III. Minutes Approval

-Minutes approved (Charlie Schaffner)

Question-H Moore in Re: Minutes. We are looking into the CDL licensure for the van because it is 24 passenger instead of 15 passenger.

#### IV. Discussion of Monthly Incidents

Incidents classified by type from the dates of March 18<sup>st</sup> – April 13<sup>th</sup> are as follows:

- Accident (Slip and Fall) 1 total
- Accident: (Trip and Fall) 1 total
- Accident: (Motor Vehicle Other) 2 total
- Accident: (Motor Vehicle Student) 1 total
- Accident: (Escalator Injury) 1 total
- Accident: (Motor Vehicle- Pedestrian) 1 total
- Accident: (Other) 1 total

#### V. Old Business

- *We have a patrol officer covering 16 Auditorium during fire drills & emergencies.*
- *We are moving along in the process of identifying fire captains. The areas have been isolated where we think there should be a fire warden for (approx. 75 people).*
- *The PO has been approved for the new Stair Chairs- 4 in total.*
- *3 new Alertus boxes.*
- *3 new AED's, one will be placed at the desk of the CBI building, one at the front desk of the Bonnell building & one at the 3<sup>rd</sup> floor of the West building mounted near the escalators.*

**VI. New Business**

*- Margaret Stevens (faculty) wanted to mention that during one of the accidents where her student had a seizure she felt as though the security officer was not trained well enough in handling seizure victims. Response: Harry Moore- the College decided some time ago that the security officer's role would be trained to a basic level as "Good Samaritans" when responding to medical emergencies and not EMT certified to treat victims.*

**VII. Adjournment at 12:25pm**