

The AUP sub-committee of the Technology Coordinating Committee met on Thursday November 4 at 3:00 PM in B2-26. Present were Noelia Rivera-Matos, Allan Kobernick, and Arnold DiBlasi. Not attending were Ruth Baker and William Bromley. A quorum being established the meeting was called to order at 3:05 PM.

Assumptions for this meeting were:

- Policy and Procedure #307—Acceptable Use Policy for Interactive Systems (AUP)—needs to be amended to include information about “Social Networking”
- Guidelines are not usually incorporated into the Policy but, rather, issued as a separate document to further explain the Policy
- P&P #307 was recently updated by the TCC (2007) to in an attempt to eliminate confusion and duplicate wording from various College policies

Given these assumptions, the sub-committee reviewed the two most recent drafts of the “New Section” document provided to the TCC at their October meeting with an eye towards keeping P&P 307 free from redundant language and the incorporation of Guidelines into the Policy.

Our review determined the following:

- the definition of Social Networking, currently a footnote of the draft, should be incorporated into the Introduction of the AUP
- a new section heading “Social Networking” should be added to the AUP similar to existing heading such as “Privacy”, “Oversight”, etc.
- this new section should contain information that is new to the Policy and specific to Social Networking and should not contain language that is already clearly defined in the existing AUP
- any bulleted items listed at the end of the Draft that refer to existing language in the AUP should be incorporated into that language rather than be duplicated as a ‘guideline’ in a separate portion of the AUP.

It was also noted that P&P 307 is not delineated by Section or sub-section numbers that would make it easier to refer to various components of the Policy. However, since other College policies also do not incorporate these numbers, we did not add them to P&P 307 for consistency in style and format.

Attached is our proposed revision of P&P 307 incorporating all of the elements of the Draft in a way which we believe meets the criteria set forth above. The language added to P&P 307, both from the “New Section” document and original, are highlighted in yellow. Also attached is the “New Guidelines” draft with markup showing how each item was handled.

The meeting was adjourned at 4:10 PM.

Respectfully submitted,



Arnold DiBlasi
Sub-committee Chair