

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee  
MEETING MINUTES  
January 25, 2017  
3:30 p.m.**

**Delegates and Alternates Present:**

**Administrative Appointees:**

- Claudia Curry
- Sandy Harrill
- Donovan McCargo
- Nikki Sarpolis
- Lynne Sutherland
- David Watters

**Federation Appointees:**

- Alexine Fleck
- Elisa McCool
- Lisette Perez

**Student Appointees:**

- Troy A. Bundy

**I. Welcome and Call to Order – 3:33 p.m.**

**II. Approval of Minutes**

Minutes were approved, with edits.

**III. Old Business**

**Proposed Revisions to the Student Code of Conduct**

**Formatting, Arranging and Moving Sections**

1. Should Academic Integrity be removed from its current location so faculty, staff and students can find it more easily?
2. Move up and rewrite informal procedures. This is a way to try and work out an issue before it becomes a formal procedure/action
3. Move Judicial Policies and Interim Suspensions under Sanctions
4. An issue in the wording of the Code for Student Appeals – students are advised to go to the division office for a grade appeals form, and they send the student to the Dean of Students for a form. The form does not exist, except for disciplinary/classroom matters. Do we propose to delete the language or make a form? Donovan will ask deans about language to create a form, and he will look at the English department's form.
5. For Grade Appeals – where should this be relocated in the Handbook? It is important to keep things together for students without combining items that are different from one another.

**Code of Conduct Violations – Suggested Clusters**

**Lynne's Suggestions**

Alcohol  
Illegal Drugs and Substance Abuse

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Gambling  
Smoking

Sexual Assault  
Sexual Harassment  
Domestic and Dating Violence  
Stalking

Damage or Destruction of Property  
Arson  
Bomb/Bomb Threat  
Fire Protection Equipment  
False Alarms or Falsely Reported Fire Alarms  
Weapons/Dangerous Chemicals  
Theft and/or Possession of Stolen Property  
Trash  
Vandalism  
Unauthorized Entry

Disorderly Conduct  
Hazing  
Physical/Verbal Abuse  
Retaliation  
Threatening Behavior/Harassment/Bullying  
Discrimination/Harassment  
Failure to Comply  
Obstruction of Teaching  
Obstruction of Pedestrian or Vehicular Traffic

Forgery  
Fraud  
Dishonesty

Posting Policy  
Solicitation  
Assembly  
Contracts

Technology

Violation of College Rules and Regulations

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Violation of Federal, State or Local Law  
Aiding and Abetting

**After Group Discussion**

- Create titles for the different clusters

**Harm to Self or Community**

Alcohol  
Gambling  
Smoking (Business Affairs Committee is probably drafting new definitions)

**Keep as Separate Section or Move to Disorderly Conduct, Violation of Rules and Regulations, or Violation of Federal, State or Local Law?**

Domestic and Dating Violence  
Sexual Assault  
Sexual Harassment  
Stalking

**Damage or Destruction of Property**

Arson  
Bomb/Bomb Threat

False Alarms or Falsely Reported Fire Alarms  
Fire Protection Equipment  
Theft and/or Possession of Stolen Property  
Trash  
Vandalism  
Weapons/Dangerous Chemicals

**Disorderly Conduct**

Aiding and Abetting  
Hazing  
Failure to Comply  
Obstruction of Pedestrian or Vehicular Traffic  
Obstruction of Teaching  
Physical/Verbal Abuse  
Retaliation  
Sexual Assault  
Sexual Harassment  
Threatening Behavior/Harassment/Discrimination/Bullying  
Unauthorized Entry

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**Section Name or Move?**

Dishonesty

Forgery

Fraud

**Community Disturbance**

Assembly

Contracts

Posting Policy

Solicitation

Violation of College Rules and Regulations

Violation of Federal, State or Local Law (include VOWA, Title IX, sexual assault?)

**Next Steps:**

Lynne and Sandy will review the language in the definitions and the proposed clusters. Alexine has reworked the language in the code's introduction and will discuss at the next meeting.

**IV. Adjournment**

The meeting was adjourned at 4:43 p.m.