

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

## Student Affairs Standing Committee MEETING MINUTES February 26, 2014 3:30 p.m.

### Committee Members Present:

#### Administrative Appointees

- Larry Arrington
- David Greene
- Claudia Curry

#### Federation Appointees

- Junior Brainard
- Ellie Cunningham
- Steve Jones

#### Student Appointees

- Pilar Muhammad

### Alternates and Delegates Present:

#### Administrative Appointees

- Wendy Kohler
- Nikki Sarpolis

#### Faculty Appointees

- Aubria Phillips

#### Student Appointees

- None

**Guests Present:** None

### I. **Welcome and Call to Order – 3:35 p.m.**

II. **Approval of Minutes** – Member asked to delay minutes until later meeting.

### III. **Old Business**

#### a. **IWC**

IWC approved three things submitted by the committee, with no corrections:

- language about the Library has been added to include SACC, Learning Labs
- fraud added to language in Student Code of Conduct
- Appeals process approved with the knowledge it needs to be reviewed to match with the Student Code of Conduct.

These items will be passed to the president for signature.

### IV. **New Business**

#### a. **Student Appeals Process**

For some, there is a lack of clarity about specific procedures in the Student Appeals process that has caused some conflict between union leaders and the administration. The group agreed to review the policy and document questions or issues for discussion. If more work needs to be done, a smaller group will work on addressing the issues.

An example of questions that have come up about the procedure:

- What are the rights of the student pursuing the complaint against another student? Right now, there is a disagreement of the interpretation of the procedure.

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee**  
**MEETING MINUTES**  
**February 26, 2014**  
**3:30 p.m.**

- under Judicial Policies, article 4: Formal hearings – What exactly does that mean? Who attends the meetings? The group did update this policy a few years ago. Who would be considered an interested party? Who receives information about the outcome?
- at next meeting, we could discuss a time frame in order to review these procedures/questions and keep moving it forward.

For the next meeting:

- review the Student Appeals Process and Judicial Process
- motion to review these documents and submit any concerns and questions by the second week of March in order to discuss at the March 26 meeting

**V. Adjournment**

The meeting was adjourned at 3:55 p.m.