

Community College *of* Philadelphia

MEETING MINUTES
Student Affairs Standing Committee
December 7, 2011
3:30 p.m.
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

Committee Members Present:

Ellie Cunningham, Claudia Curry, Nicole Duncan-Kinard, David Greene, Ron Jackson, Marge Niven, Cynthia Walls, Don Weinberg

Alternates and Delegates Present:

Nikki Sarpolis

Guests Present: None

I. Approval of Minutes: Approved minutes for Oct. 26 and Nov. 16, with specified changes.

II. New Business

Discussion: The College has established a Behavioral Intervention Exploratory Team to implement a Behavioral Intervention team that would address incidents that are not violations of the Student Code of Conduct but may point to mental health challenges or other issues. The group would meet on a bi-weekly basis and review a report from Maxient to see if interventions are necessary. The group would then choose from an already decided pool of individuals who would perform the intervention. Proposed members of the intervention team are an academic department head and licensed mental health professional, as well as individuals representing the Center on Disability, Counseling, Diversity and Equity, Security and Regional Centers. The College's president, legal counsel, and the vice president for Student Affairs would constitute the ad hoc committee.

Also in progress is a policy for a psychological leave of absence, plus a return policy that would require documentation from a mental health practitioner or facility. Medical leave would be mandatory in certain cases.

The committee also discussed documents provided by Don Weinberg and Ron Jackson relating to Student Code of Conduct Policies and Procedures. Faculty members are concerned that students who are removed from class will be back in class before a hearing is scheduled. Maxient can help accelerate the ejudicate

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process. If a student is removed from class and is already on judicial probation, Maxient will show this information, and the student may be taken out of class immediately or banned from campus and all classes (interim suspension). Changes were agreed upon and will be made to the documents.

During Professional Development Week, Ron will host a session for faculty and staff that will be illustrating how Maxient will be used.

For the next meeting, members are to review the "Article IV: Judicial Policies" document.

The group is reminded that in order to get these changes to the IWC in March, more meetings may be needed, in addition to the scheduled monthly meetings.

III. Adjournment

The meeting was adjourned at 4:30 p.m.