

**COLLEGE POLICIES AND PROCEDURES**  
**MEMORANDUM NO. 151**  
**SMOKE-FREE CAMPUS POLICY**

Revised: March 16, 2016

Original Number: 34

Original Date of Issue: April 30, 1970

Reissued: 34A - January 16, 1984

34B - May 17, 1993

151 October 20, 2008

151 January 2, 2013

151 December 10, 2014

***Purpose***

Due to the well-documented health risks associated with smoking and exposure to second-hand smoke and in order to create a healthier environment for all students, employees, volunteers, independent contractors, and visitors of the Community College of Philadelphia, all campuses will become smoke-free effective January 1, 2017.

***Accountability***

All employees of the College are asked to support smoke-free campus efforts by following this policy and informing those who are in violation of the policy. Wallet cards announcing that the College is smoke-free and directing individuals to smoking cessation resources will be made available to any member of the College community who wishes to distribute them.

***Applicability***

This policy shall apply to all students, employees, volunteers, independent contractors and visitors to the College.

***Policy***

Smoking, including the use of nicotine-delivery systems, is, without exception, prohibited on any Community College of Philadelphia campus. This includes all previously designated smoking areas inside any campus buildings as well as those areas that are at least twenty-five (25) feet away from any entrance, exit, or loading dock. This policy does not prohibit smoking on public sidewalks or streets.

***Violations***

Anyone in violation of this policy will be required to extinguish his/her cigarette or smoking device and/or be required to leave the campus.