

MINUTES

Business Affairs Committee

10/22/2008 3:30 PM
L1-09

In attendance

M. Stephens, C. Reid, R. Krefetz, H. Moore, J. Spiewak, Brian McClinton, Sean Zayon

Guests: Dominick Dalanni

Mr. Spiewak joined the meeting late. Prior to the start of the meeting, a quorum did not exist.

Approval of Minutes

The minutes of the meeting held on 9/24/2008 were presented but lacking a quorum, they could not be voted on for acceptance. Mr. Spiewak indicated he would try to canvass the other committee members to seek approval of the minutes.

Discussion

1. Dominick Dalanni of the Environmental Services group made a presentation on a paper-recycling program. Dom explained the current recycling program here at the College. Based on student interest from last year's committee the College continued to look at possible ways in which to approve the recycling program with the goal of trying to establish some monetary gain back to a scholarship. Dom explained that he had met with representatives of the Abitibi paper-recycling program. He explained what process would take place and the College's qualification to be in the program.

In the beginning, the program as outlined, would not generate a significant revenue stream. Various questions were asked relative to types of paper and value of certain types if separated. Dom indicated that initially he envisions most of the output coming from the computer labs and duplicating which typically generate the most recyclable materials. It was explained that an educational program must be developed in concert with this program since in many cases recycled content is contaminated and then is simply treated as trash. Jim Spiewak believes the students need to be involved in picking up output from some of the prime areas. All agreed that a promotional campaign including announcements on the plasma screens, emails and posters would be required for the program to succeed. Margaret Stephens suggested that a sub-committee be established with representation from Academic Affairs, Student Affairs and Marketing being invited to participate. Margaret Stephens asked if this program would eventually have reports on the materials gathered and recycled and it was agreed that those reports would be available. Dom Dalanni stated his desire to just get the program up and running then tweaks could be made for pickup areas to be targeted and who would do that pickup and what reports would be possible to generate. The committee indicated support for implementation of the program.

2. The committee discussed changes with respect to the existing College Policy and Procedure. Jim Spiewak indicated that the College web site was changed to reflect the city requirement of 20 ft from entrances. Harry Moore reported that Environmental Services was directed to move signs and urns back to the 20 ft mark, where possible. The committee still must take up a discussion of whether to change the existing policy to reflect the city regulation or a more stringent measure such as eliminating all smoking on campus.
3. Jim Spiewak issued the current policy on identification cards and described the current conditions. He laid out future aspirations for the use of the card. The current ID card is not in agreement with

the College P & P. Margaret Stephens asked if penalties existed for abuse of the card and Jim was uncertain what the current policy allowed. He asked everyone to review a proposed amendment to the policy.

4. Jim Spiewak handed out a flyer that had come in to several staff here at the College for a bicycle program. The program, "CityRyde" seems to set up a system similar to the Zip cars for using bikes for getting about the city. It is unclear whether the College would have to subsidize the program. Additionally the discussion centered on whether a program such as this would be of any benefit to students or staff. Margaret Stephens inquired if anyone was looking in to ride sharing programs. No one responded positively and Margaret was asked to do some research on these types of programs.

Action Items

Margaret Stephens develop information on ride sharing programs. Everyone read the amendment that Jim proposed to the ID policy.

The meeting adjourned at 4:53 PM

Next Meeting

3:00 PM 11/19/2008 in Conference Room L1-09