

Community College *of* Philadelphia

MEETING MINUTES
Sub-Committee on Curriculum
December 8, 2016 3:30 p.m.
M2-34

Committee Members Present

Presiding: J. Markovitz

ADMISITRATION

Appointees

A. Birge
W. Coleman
C. Porter
C. Sweet

Alternate

B. Cummings
J. Roberts

FEDERATION

Delegates

N. Duncan-Kinard
J. Markovitz
D. Prejsnar

Alternate

STUDENTS

Delegates

Guests

J. Spielberg
R. Spencer
B. Dike-Anyiam
J. Freeman
R. Saxton
P. Carter

I. Call to Order

J. Markovitz called the meeting to order at 3:33pm and welcomed the committee members.

II. Approval of minutes from 11/10/16

The minutes from the 11/10/16 meeting were approved unanimously.

III. New Business

a. Photographic Imaging Program Revision Proposal

J. Spielberg provided a summary of the program revisions. Based on feedback from students and the advisory committee, the program will provide 2 paths: one for traditional/darkroom photography and the other for digital photography. The program has proposed making the following changes: two new courses in digital photography and culture, PHOT 105 (as a second entry point for digital photography) and PHOT 112, as alternatives to existing traditional (i.e., darkroom) courses; a course revision for PHOT

111 to satisfy the Humanities requirement for general education at the College and having PHOT 112 also fulfill the Humanities requirement; small adjustments to titles and prerequisites for existing courses PHOT 101 and PHOT 103 to accommodate the new and revised courses; fewer and more purposeful choices in Natural Science and Social Science electives; adjustments to the program grid and curriculum map; and a reduction in credits from 63 to 60. J. Spielberg explained that PHOT 112 is an elective for the Music and Art programs and the Digital Video Production program needs a history course that relates to the field. As with PHOT 111, PHOT 112 fulfills the Humanities requirement (and is open to all students). J. Markovitz asked about options for general education course substitutions.

Based on the committee discussion, D. Prejsnar moved to approve the revisions with a strong recommendation to consider how to add language regarding general education course substitutions. The committee members unanimously approved the program revision with the suggested recommendation.

b. Network Technology Management and Administration AAS Degree New Program Proposal

R. Spencer described how the program gives students the skills and abilities to manage others in the field. In response to committee members' questions, R. Spencer explained that students transfer to several schools, including Temple University. R. Spencer noted that MATH 118 suffices because high levels of mathematics are not necessary to work with binaries, on which networking is based. In response to C. Porter's question regarding having the math course in the 3rd semester, R. Spencer explained that this benefits students who have to take exams after their studies. To B. Cummings' question about an elective in the first semester, R. Spencer discussed how this is a placeholder for a future STEM 101/first-year experience course and the website will be updated to reflect this. W. Coleman inquired about certifications; R. Spencer explained that these can be expensive and are therefore not mandatory. J. Markovitz noted that SLOs need to be included for 297; he also had some suggestions for formatting PLOs, which he would provide to A. Birge in her role as Coordinator of the Curriculum Facilitation Team.

C. Porter moved to approve the new program with the recommendation to consider how to add language regarding general education course substitutions. The committee members unanimously approved the program with the suggested recommendation.

c. Cybersecurity AAS Degree New Program Proposal

B. Dike-Anyiam provided information on the need for cybersecurity, especially within the context of hackers. W. Coleman asked about education and work experience for getting a job; P. Carter noted that the program proposal lists the positions for which the degree would meet qualifications. In response to a question from B. Cummings, B. Dike-Anyiam explained that a prerequisite for CIS 204 will be changed in later course addendum to CIS 103. For a question posed by D. Prejsnar about a course on Java, A. Birge in her role as Coordinator of Curriculum Facilitation said she would check on this

and make necessary correction. D. Prejsnar asked about transfer options; B. Dike-Anyiam replied that the program transfers seamlessly and that Temple and Drexel have cybersecurity programs. C. Porter asked if the degree could be completed at the regional centers or online; J. Freeman answered that it can be completed online (there are virtual machines) and at the main campus.

The committee moved to approve the new program with the recommendation to consider how to add language regarding general education course substitutions. The committee members unanimously approved the program with the suggested recommendation.

d. Business Administration AA Degree New Program Proposal

R. Saxton provided information about the audit conducted about a year ago for the two current business programs (which differ in regards to the math requirement). This was confusing to students and it was decided to focus on one program for it to be clearer for students. In response to a question from B. Cummings, P. Carter explained that courses for the proposed program will not change much from current programs and students under the current programs will still be able to complete their degrees at the College. D. Prejsnar asked about the math requirement; R. Saxton answered that the math requirement depends on the institution to which the student plans to transfer and that this will be discussed with students. The committee asked about BUSL 101; this course does not yet exist so a general elective was included in the map as a placeholder. The program will complete a program addendum when BUSL 101 is finalized.

The committee moved to approve the new program with the recommendation to consider how to add language regarding general education course substitutions and with the recommendation that if BUSL 101 is approved, it will be included; but if not, then a general elective will continue to be a placeholder for it. The committee members unanimously approved the program with the two recommendations.

IV. Adjournment

The meeting was adjourned at 5:39pm.

Attachments:

Minutes from 11/10/16 meeting

Photographic Imaging Program Revision Proposal

Cybersecurity AAS degree New Program Proposal

Network Technology Management and Administration AAS degree New Program Proposal

Business Administration AA degree New Program Proposal