

# COMMUNITY COLLEGE OF PHILADELPHIA

## ACADEMIC AFFAIRS STANDING SUB-COMMITTEE ON CURRICULUM

### Minutes

Wednesday, December 10, 2008

3:30 PM, Library Conference Room, Mint Building

Presiding: Dr. S. Thompson, Administrative Delegate

ADMINISTRATION	FEDERATION	STUDENTS	GUESTS
<i>Appointees</i>	<i>Delegates</i>	<i>Delegates</i>	D. Catell
E. Freeny	L. Fellag	M. Anderson	M. Kushner
M. McGorry	R. McAndrew	T. A. <b>Campell</b> (?)	K. Quinn
<i>Alternates</i>	<i>Alternates</i>	K. Neal	
T. Grady	D. Rossi		
P. Watkins			

### Agenda Items:

1. Approval of Minutes of November 20, 2008. L. Fellag motioned to accept the minutes; M. Anderson seconded. The November 20, 2008, minutes were unanimously approved.
2. New Business.
  - a. *Proposal for a Revision of the Communication Arts Curriculum: Theater Option.* L. Fellag introduced the program revision, and K. Quinn presented the purpose for and the details of the revision. D. Rossi suggested changing “American” to United States on Page 6. M. Celenza asked a question about students taking an extra course on behalf of K. Harter who was absent. Questions were asked about the Photography courses. D. Rossi motioned to approve the program revision with the corrections suggested; M. Anderson seconded the motion; and the Committee unanimously approved the revision.
  - b. *Proposal for a Revision of the Engineering Science Curriculum.* M. Celenza introduced the program revision, and D. Catell presented the details of the revision. The program revision included adding CIS 103 to comply with the implementation of the College’s General Education requirements. M. Anderson questioned the total number of credits required to complete the program; M. Celenza reported that transfer institutions will accept 80-90 credits. E. Freeny questioned the footnote about CHEM 211 and 212; after discussion it was agreed to keep the footnote to avoid confusion. D. Rossi motioned to approve the program revision; E. Freeny seconded the motion; and the Committee unanimously approved the revision.
  - c. *Proposal for a Revision of the Hospitality Technologies - Culinary Arts – Chef Apprenticeship Option and Chef Option.* M. McGorry introduced the revisions to the program; M. Kushner provided details about the revisions. R. McAndrew suggested: changing “should” to “well” page 6; considering an ENGL 101 cohort. T. Grady

recommended pursuing accreditation as presented in the document, which would be beneficial for the program and students. K. Neal suggested a one-credit cooking course for non-majors. On behalf of K. Harter, M. Celenza identified corrections needed on pages 13 and 16. E. Freeny identified errors in the document. R. McAndrew motioned to approve the amended program revision; M. Celenza seconded the motion; and the Committee unanimously approved the revision.

d. *Proposal for a Revision of the Hospitality Technologies –Hotel Management Option and Restaurant Option.* M. McGorry introduced the revisions to the program; M. Kushner provided details about the revisions. Corrections necessary to the document were identified by Committee members. L. Fellag motioned to approve the amended program revision; E. Freeny seconded the motion; and the Committee unanimously approved the revision.

e. *Proposal for a Revision of the Dental Hygiene Program.* M. Celenza introduced the program revision, and T. Grady presented the details of the revision. Corrections necessary to the document were identified by Committee members. D. Rossi motioned to approve the amended program revision; M. McGorry seconded the motion; and the Committee unanimously approved the revision.

f. *Proposal for a Revision of the Medical Assisting and Office Management Program.* M. Celenza introduced the program revision, and D. Rossi presented the details of the revision and provided an updated document dated December 5, 2008. The December 5, 2008, document had minor changes that D. Rossi explained. M. McGorry motioned to approve the amended program revision; L. Fellag seconded the motion; and the Committee unanimously approved the revision.

3. Old Business. This was the last meeting for the Fall 2008 semester. The next meeting is scheduled for Thursday, January 22, 2009.