

# Community College *of* Philadelphia

## EMPLOYEE HANDBOOK ACKNOWLEDGEMENT FORM

The following will provide you with information and directions to access the Community College of Philadelphia Employee Handbook. To access the Handbook:

<https://www.myccp.online/human-resources/employee-handbook-cbas>

Here you can choose to open the electronic version of the Employee Handbook in an online version or in pdf, located on the College's MyCCP site. This represents the official, up-to-date version of this document.

This Handbook provides an orientation to the various policies, procedures, and benefits of Community College of Philadelphia. Your signature below acknowledges that you are responsible for reading and understanding the policies and procedures in the Handbook. It further acknowledges that you have received directions for accessing the Community College of Philadelphia Employee Handbook. If you have any questions, please call the Human Resources Department at extension 8035.

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Employee Signature

Date

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Employee Name (Print)